

**PROCEDURAL GUIDANCE MESSAGE**

Name and Grade of Action Officer Navarrete-Flores, Rose				Office Symbol AFRS/RSOCL		Series Number 309			Signature of Action Officer		Effective Date 22 Sep 04
	To	Action	Initials/Date		To	Action	Initials/Date		To	Action	Initials/Date
1	RSOC	Coord									
2	RSO/CCU	Coord									
3	RSO	Appr									
4	RSOPA	X-MIT									

**FROM:** HQ AFRS/RSO

**SUBJECT:** FY05 Basic Officer Training (BOT) Program, Implementation of AF Form 56, *Application and Evaluation for Training Leading to a Commission in the United States Air Force*, and AFRS Form 1360, *Commissioning/Appointment Application Checklist*

**TO:** All Recruiting Personnel and Base Education Counselors

1. The *FY05 Program Announcement* and *Active Duty BOT Guide* is expected to be completed and posted on website <http://www.rs.af.mil/rsoc/> NLT 4 Oct 04. Both documents include detailed information on completing the new AF IMT 56, 15 Aug 2004 version, and the new AFRS Form 1360, 15 Jun 2004, which are now available through [www.e-publishing.af.mil](http://www.e-publishing.af.mil).

2. Use the previous version of AF Form 56 or AF IMT 56, 12 June 2002 for Non-critical BOT 05OT02 board, application cutoff 28 Sep 04. Email [afrsots@rs.af.mil](mailto:afrsots@rs.af.mil) should you need a copy of the AF FM 56, 12 Jun 2002 version. Both AETC Form 1360, Sept 1999 and AFRS Form 1360, 15 Jun 04 versions will be used for the Non-critical BOT 05OT02 board.

3. Beginning with the Critical BOT 05OT03 board AFRS Form 1360 (15 June 04 version), AF IMT 56 (15 Aug 04 version), and the new Profile format will be used. All previous versions or formats will not be accepted.

All 1<sup>st</sup> time non-select applications from the Critical BOT 05OT01 board will be required to be updated to meet the new application format. Applicant's AETC Form 1360, AF IMT 56 and Profile must be updated and submitted to AFRS/RSOCL NLT 30 Nov 04, failure to do so will result in application being withdrawn from the board. Exception to Policy (ETP) requests to exceed update cutoff-date need to be forwarded in AFRISS for civilian applicants. Education counselors are to email ETP requests to [afrsots@rs.af.mil](mailto:afrsots@rs.af.mil).

4. Summary of Program Changes effective with the Critical BOT 05OT03 and future boards:

4.1. New designation of Critical and Non-Critical Technical Degrees. Only Electrical Engineering and Weather Officer qualifying degrees will be considered critical after the Critical BOT 05OT03 board. First time non-selected Rated, Electrical Engineer, and Weather Officer applicants will carry over to the Critical BOT 05OT05 board, all others will carryover to the Non-critical BOT 05OT04 board for their second board. New engineer applicants, other than electrical engineers, need to apply for the Non-critical BOT 05OT04 board. New engineer applicants, other than electrical engineers, will only meet one board and are eligible to reapply after 180 days from date of non-selection or withdrawal.

4.2. Rated age coordination is no longer required. Rated applicants who are 29 as of the day the Critical BOT board convenes are too old to apply. Exception To Policy (ETP) requests will only be considered for Pilot or Navigator applicants who have a private or commercial pilot license, and meet the minimum Pilot Candidate Selection Method - Intermediate Flight Training (PCSM-IFT) score, rated Air Force Officer Qualification Test (AFOQT) scores, and rated Grade Point Average (GPA). ETP requests will not be considered for Air Battle Management.

4.3. Deletion of Clarification Statement on Applicant Profile. The clarification statement will no longer be authorized on the Applicant Profile. Applicants will address areas of concern on AF IMT 56, Item 22. *What are your Objectives and Reasons for Desiring an Air Force Commission?*

4.4. Deletion of AF FM 215, Aircrew Training Candidate Data Summary. Rated Applicants will address why they desire to be a rated officer on AF IMT 56, Item 22. Interviewing Officers will include rated duty remarks on AF IMT 56, Item 28. Interview, Sub-Item K. *Comments and Recommendations.*

4.5. Deletion of the Flying Hours Computation Worksheet used for rated applicants. The PCSM website printout will be used in place of the Flying Hours Computation Worksheet, inside AFRS Form 1360.

4.6. AFOQT Rated application minimum scores are updated to correspond to AFI 36-2205, *Applying For Flying Training, Air Battle Manager, And Astronaut Programs.* Refer to *PGM 309 Attachment, BOT Summary of Current PCSM-IFT, AFOQT, GPA, Degree, and Age Eligibility Criteria.*

6. Action officer is Rose Navarrete-Flores, Line Officer Accessions, e-mail [afrsots@rs.af.mil](mailto:afrsots@rs.af.mil), DSN 665-0340 or COMM (210) 565-0340.

FOR THE COMMANDER

//SIGNED//

JAMES M. BROWNE, Col, USAF  
Chief, Operations Division

Attachment  
BOT Summary of Current Eligibility Criteria

***BOT Summary of Current PCSM-IFT, AFOQT, GPA, Degree, and Age Eligibility Criteria. (Sept 2004)***

Program	PCSM - IFT (Note 3)	AFOQT SCORES					GPA (Note 2)	Degree disciplines	AGE
		Pilot (P)	Navigator (N)	Academic Adaptability (AA)	Verbal (V)	Quantitative (Q)			
<b>Pilot</b> (Note 1)	50	50 total pilot & navigator composite score with a minimum of 25 in the pilot score		--	15	10	2.5	Non-specific	Apply prior to age 29 (Note 7)
<b>Navigator</b> (Note 1)	N/A	50 total pilot & navigator composite score with a minimum of 25 in the navigator score		--	15	10	2.5		
<b>Air Battle Mgr (ABM)</b> (Note 1)	N/A	50 total pilot & navigator composite score with a minimum of 10 in both the pilot and navigator score		--	15	10	2.5		
<b>Non-tech</b>	N/A	--	--	--	15	10	3.0		
<b>Critical Tech</b>	N/A	--	--	--	15	10	--	Note 4	Apply prior to age 34 (Note 7)
<b>Technical</b>	N/A	--	--	--	15	10	--	Note 5	
<b>TDSP</b>	N/A	--	--	--	25	25	3.0	Note 6	

**Note 1:** At no time shall the pilot or navigator composite be less than the 10th percentile.

**Note 2:** Exception to the GPA minimum will only be considered for applicants who have a 150 or higher total composite score of the AA, Q, and V scores. All exceptions need to be submitted with the application and forwarded in AFRISS.

**Note 3:** PCSM score requirement: All pilot applicants must have a minimum PCSM-IFT score of 50. The PCSM-IFT score speculates the applicant's PCSM score after completion of IFT. To determine the PCSM-IFT score, refer to <http://www.aetc.randolph.af.mil/sas/pcsm/> (the PCSM website), and navigate through the website to find your applicant's PCSM results. Using the Printer Friendly Page, locate the Speculated Scores Based On Additional Flight Hours table, and refer to Column 5 to determine the applicant's PCSM-IFT score. If the applicant has more than 60 flying hours use the applicant's actual PCSM score located on top. It's essential to use the Printer Friendly Page to calculate the PCSM-IFT correctly.

**Note 4: The following degrees qualify to meet a Critical-Technical panel:**

- Electrical Engineering degrees (ABET accredited)
- Meteorology, Atmosphere Science, or Active Duty AF applicants who possess the following criteria: Currently performing in the 1W0XX career field with forecasting experience, an awarded Community College of the Air Force (CCAF) degree in Weather Technology, and a non-specific accredited bachelor degree. Refer to AFMAN 36-2105, *Officer Classification*, for qualifying course work.

**Note 5: The following degrees qualify to meet a Technical panel:**

- All ABET Engineering degrees except for Electrical Engineering (ABET accredited)
- Architecture
- Chemistry
- Computer Science
- Computer Engineering Technology (ABET Accredited)
- Electrical Engineering Technology (ABET Accredited)
- Electronic Engineering Technology (ABET Accredited)
- Math
- Physics

*(Engineering Technology degrees DO NOT qualify for Air Force engineering Air Force Specialties (AFS) 32E1X or 62E1X. These degrees do qualify for AFS 33S1, Communications-Computer Systems. Technical credit will be given to recruiters based on the AFS of a candidate at EAD. This means that a candidate selected from a rated or non-tech panel and classified into a Technical AFS will result in Tech credit. For example, an applicant with a Business major who is selected off the Non-tech panel and classified into AFS 63A1 results in Tech credit at EAD.)*

**Note 6:** TDSP is only for Electrical Engineering (ABET), Meteorology, or approved Atmospheric Science accredited degree programs.

**Note 7:** Non-rated applicants must be selected and commissioned prior to age 35. Applicants require an age waiver if they will turn 34 as of the day the BOT board convenes.

Rated applicants (Pilots, Navigators, and ABMs) must be able to complete the selection process, attend BOT, attend Introductory Flight Training (IFT) if applicable, and enter undergraduate flying training prior to age 30. Therefore, rated applicants who are 29 as of the day the BOT board convenes are too old to apply. Exception To Policy (ETP) requests will only be considered for Pilot or Navigator applicants who have a private or commercial pilot license, and meet the minimum Pilot Candidate Selection Method - Intermediate Flight Training (PCSM-IFT) score, rated Air Force Officer Qualification Test (AFOQT) scores, and rated Grade Point Average (GPA). See Table 1, *Eligibility Updates*, for minimum requirements, and Attachment 5, *PCSM-IFT Determination Description and Examples*. ETP requests are not available for ABM.